# Checklist for Northlakes District Eagle Scout Project Approval

**Scout's Name:** _________________________________   **Phone:** ___________________   **Unit #:** ________

**District Reviewers:** ________________________ and ________________________   **Date:** ___/___/___

**Preliminary:** These MUST be completed prior to beginning the District Project Review.

- Scout Dressed in Class A uniform?
- Using Eagle Scout Service Project Workbook (*Life to Eagle Packet, #18-927*)
- Signature of representative from organization to benefit? *(workbook page 2)*
- Signature of Scoutmaster or Unit Eagle Coordinator? *(workbook page 3)*
- Signature of Unit Committee representative? *(workbook page 3)*

## Project Description:

- Complete description of the project?
- Does the group to benefit qualify? Who will indirectly benefit? ______________________________
- Complete description of benefit provided to the group identified?

## Planning Details:

- Complete description of the present conditions? *(pictures, maps, drawings, or sketches as appropriate)*
- Methods used to complete the project:
  - How will the project work be organized?
  - How will the Scout demonstrate leadership?
- Materials required for the project:
  - Complete list of necessary materials? *(breakdown of the materials and amount of each needed)*
  - Where will the Scout secure the materials? *(retail outlets, organizations, benefiting group, etc.)*
  - How much will the materials cost?
  - How will funding to pay for the materials be secured? *(fundraiser, donations, benefiting group, etc.)*
- Resources required for the project:
  - Complete list of all the resources necessary? *(tools, electricity, transportation, etc.)*
  - Where will the Scout secure the resources? *(provided by self, friends, Scout unit, benefiting group, etc.)*
- Project helpers (people) necessary to complete the project:
  - List of the number of people needed and when? *(schedule of personnel requirements based on project workload)*
  - Where does the Scout plan to get the people? *(Scout unit, friends, schoolmates, family, etc.)*
- Time schedule:
  - Has the Scout set dates for working on the project, and are these dates realistic?
  - What are the contingency plans in case the dates don't work out? *(inclement weather, missing materials, etc.)*
- Safety considerations:
  - Hazards involving the worksite, materials, tools, and weather? *(including sun/rain protection, power tools)*
  - Availability of first aid supplies and access to emergency services?
  - Who will provide water and food? *(Will workers who neglect to bring water have access to it?)*
  - Are restroom and/or wash facilities available? *(If not, do they need to be?)*

## Actions of the District Review Team:

- **Y** Project approved? (If not, ensure Scout has a complete understanding of what he needs to add or change)
- **Y** Copy of Project Workbook and attachments provided by Scout? If no, when does Scout promise to send it?